

# Scoreboard

## Installation Instructions

### 1. Install Software

**You must be at ShopPAK version 4.8 or higher in order to use Scoreboard.**

1. Click the Download button. Once downloaded, open the Scoreboard.zip file and double-click Scoreboard.exe to begin installation. You'll be prompted for the password that was provided to you. Click Run, if prompted, and follow the instructions on the screen. We recommend keeping the installation defaults.

Note: If you are running Windows 7 or higher, it is highly recommended that you start the installation program by right-clicking on it and choosing the Run As Administrator command.

You must be logged on as the actual user when installing the program. If the actual user of the PC does not have install permissions, you can install via an Administrative logon, however, you'll need to call TradeSoft support to manually set up the ODBC data source configuration.


### **New Customers Only**

2. Start Scoreboard by selecting **Start | Programs | ShopPAK | Scoreboard**. You'll be presented with a logon window. Before anyone can log into Scoreboard, the system administrator must first set up a Scoreboard Security Profile for each user and make sure each user has a ProjectPAK User ID and password. A security profile defines what a particular user can do in Scoreboard.

For more information on setting up Scoreboard access, please refer to **Chapter 2 – Security** in the Scoreboard User's Guide. You can access the Scoreboard User's Guide either via the ShopPAK Start Menu folder or inside Scoreboard by going to **Help | User Guide**.

### 2. Set Number of Concurrent Database Users

Before you can use Scoreboard, you need to set the number of concurrent licenses you've purchased. Follow the instructions below to update your concurrent license count. This only has to be done once.

1. On any PC that you've installed Scoreboard on, select **Start | Programs | ShopPAK | Scoreboard Concurrent Seat Utility**.
2. Enter the code you were provided into the "License Code" area.
3. Click the  button on the speedbar. This connects the utility to the shared database and updates the number of concurrent users. When it finishes, the utility

displays the number of concurrent users it has set. Make sure this matches the number you've purchased from TradeSoft, Inc.

4. Close the window.

### **3. Scoreboard License Verification**

The first time you start Scoreboard, it displays a License Verification dialog box. Verifying a new user's license requires that your computer is connected to the internet. You'll be prompted for your company name, your name, and your customer number that was provided to you.